

IDENTIFICATION AND RECOGNITION (Please note that this action plan is high level. Each lead officer will be responsible for the development and co-ordination of their individual action plan which will underpin the objective).

Key: short term achieved by March 2014; medium term achieved by March 2016; long term achieved by March 2018.

	Priority	Action	Lead Organisation	Lead Officer	Timescale
1.1	Ensure commissioned services collect demographic data on carers (gender, age, ethnicity and religion)	Collect, analyse and report on the full demographic profile of identified carers	Bury Council Bury CCG	Zena Shuttleworth Catherine Tickle	short term - benchmark medium term - analyse
1.2	Carers are routinely identified and signposted by health and social care professionals as appropriate	Develop and implement an identification and referral pathway to ensure all carers are signposted from GPs to appropriate support	Bury Council Pennine Acute Bury CCG	Alistair Mirfin Hannah Harrison Catherine Tickle	short term - develop medium term - implement
		Promote pathway with health and social care professionals	Bury Council Pennine Acute Bury CCG	Alistair Mirfin Hannah Harrison Catherine Tickle	medium term
		Ensure that carers understand their right to a Carers Assessment	Bury Council	Alistair Mirfin	short term
1.3	Public service staff understand the role of a carer	Basic staff awareness training on the role of carers is researched, designed and offered to public service professionals	Carers Strategy Group	Matthew Peluch	medium term
		Carers to be engaged with the design and delivery of a training package to professionals	Carers Strategy Group	Matthew Peluch Alistair Mirfin Zena Shuttleworth	medium term
1.4	Information for carers is accessible	Analyse of the information currently available. Understand the gaps. Evidence this and agree a forward plan	Carers Strategy Group	Alistair Mirfin	long term
1.5	Carers can access information, advice and support which meets their needs	Review the support currently available. Understand the needs of our carers. Evidence this and agree a forward plan	Bury Council Bury CCG	Alistair Mirfin Catherine Tickle	long term

REALISING AND RELEASING POTENTIAL (Please note that this action plan is high level. Each lead officer will be responsible for the development and co-ordination of their individual action plan which will underpin the objective).

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	Priority	Action	Lead Organisation	Lead Officer	Timescale
2.1	Work with businesses and employers to raise awareness of carers	Develop business links and develop a package of support (e.g. Carers Discount Card)	Bury Council	Cllr Shori Alistair Mirfin Zena Shuttleworth Tracey Flynn	medium term
2.2	Carers and employers are aware of their rights within employment	Identify working carers, give them information on their employment rights and signpost to professionals as appropriate	Bury Council Carers Centre	Alistair Mirfin Sheila Blackman	short term - identify long term - work with employers
2.3	A Memorandum of Understanding between Adult Care Services and Childrens Services is developed	Develop and implement the Memorandum of Understanding	Bury Council	Sue Reynolds Zena Shuttleworth	long term
2.4	Carers are aware of the support available to help them in to work	Promote support available in Jobcentre Plus and ensure that a named contact is available	Jobcentre Plus	Anne Gent	short term

A LIFE OUTSIDE OF CARING (Please note that this action plan is high level. Each lead officer will be responsible for the development and co-ordination of their individual action plan which will underpin the objective).

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	Priority	Action	Lead Organisation	Lead Officer	Timescale
3.1	A range of respite options are available to all carers	Develop a list of agencies who can offer a carers break service	Bury Council	Alistair Mirfin Neil Clough	short term
		Develop a Market Position Statement to facilitate the market for carers support	Bury Council	Zena Shuttleworth	short term
		Ensure that Carers Personal Budget are agreed only when all other options have been explored and exhausted	Bury Council	Alistair Mirfin Neil Clough	short term
		A carers discount card is available	Bury Council	Alistair Mirfin	medium term

SUPPORTING CARERS TO STAY HEALTHY (Please note that this action plan is high level. Each lead officer will be responsible for the development and co-ordination of their individual action plan which will underpin the objective).

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	Priority	Action	Lead Organisation	Lead Officer	Timescale
4.1	Courses which support the caring role continue to be made available, e.g. first aid, moving and handling	Implement an identification and referral pathway to ensure all carers are signposted from GPs to appropriate support	CCG	Catherine Tickle	medium term
4.2	Carers are referred to health specialists as appropriate (e.g. Health Trainers, relaxation specialists, sports and leisure)	tbc	tbc	tbc	tbc
4.3	Facilitate an emergency plan with carers to identify what will happen in the event of crisis	tbc	tbc	tbc	tbc



Status	RAG Status	Evidence

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